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**APPLICATION to book a live media stand at EEF 2017**

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| **Type of event:** | *Press conference*  *Press briefing*  *Live media event*  *Other (specify format)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_* | | |
| **Name of event:** |  | | |
| **Topic:** |  | | |
| **Speakers:** | Full name/job title | | |
| Full name/job title | | |
|  | Full name/job title | | |
| **Moderator:** | Full name | | |
| Job title | | |
| **Date:** | \_\_\_\_\_\_ September 2017 | | |
| **Start time:** | 1. Exact start time: | | \_\_\_\_\_:\_\_\_\_\_ |
|  | 2. Range of times: | from \_\_\_\_\_:\_\_\_\_\_ to \_\_\_\_\_:\_\_\_\_\_ | |
|  | If the exact start time of the event is important, complete part 1. If the start  time of the event is flexible, please indicate a range of times within which  the event can be held in part 2. | | |
| **Duration:** |  | | (hours) |
| **Location:** | * Live media stands   No. 1 Building B, Level 5  No. 2 Building B, Level 6  No. 3 Building B, Level 7  No. 4 Building S, Level 5 | | |

***Requests should be emailed to the Roscongress Foundation at press.centre@roscongress.org by 31 August 2017. Please allow three working days for consideration of your request. The Organizing Committee will only consider applications in which all fields have been correctly completed. The Organizing Committee reserves the right to decline to provide services without explanation.***